

Wednesday, July 12, 2023 Airport Board Minutes Airport Terminal Room

The meeting was called to order at 5:00 pm by Chairman Dan Callahan with Pilcher, Rottinghaus, Maximovich, Payne and Callahan present.

Maximovich moved to approve the agenda, Pilcher second. All Ayes.

Rottinghaus moved to accept the minutes of the June 7, 2023 minutes, Pilcher second. All Ayes

The election of officers was next: Dan Callahan, Chairperson; Tom Maximovich, Vice Chairperson; Janet Payne, Secretary. Pilcher motioned and Maximovich second to keep officers the same. Upon Roll call for each position, it was motioned by Pilcher and second by Maximovich to have Dan Callahan as Chairperson. All Ayes. Tom Maximovich as Vice Chairperson. All Ayes. Janet Payne as Secretary. All ayes. Officers will remain the same.

Public Comment – No one appeared.

New Business –

Engineer's Update – Carl from Bolton Menk was present. North apron bids will be opened on the June 14th. Concrete has gone up and there are some changes in place if need be to adjust costs. The lighting project most likely will begin next spring so it is not partially done before winter.

Carl has checked the punch list again and the contractors are doing some things that are needed. Reseeding will be done in the fall, so it has a better chance of growing. Carl will double check in the erosion prevention policy. There was a change order for wattles and other things and that will basically be a wash when we nixed the tie downs and a couple other changes we had. AWOS is still open with the FAA, we are waiting on the annual inspection. It has been working on and off. Still not a fixed screen, but the broadcasting seems to be fine. Carl let us know that Kitzy is no longer with Bolton Menk so it will be Carl or Joe that will be available and knowledgeable of our projects.

Chairman Update – Callahan attended the City Council and noted that Carl did an excellent presentation.

City Manager – Matthew was not in attendance.

Airport Manager Update – Brett went over his report and noted that he had ordered fuel on 6/12/23. Report was accepted.

FBO update – Joseph went over his report. Things have picked up with helicopter traffic. July 1, the fly/drive in was pretty slow as the weather did not cooperate and was eventually cut short unfortunately.

Revenues and Expenses – It was noted that we had approximately \$34,000 left in last year's budget. Revenues for the fiscal year looked good and reminded that everything started over July 1. The council did end up cutting a couple thousand out of this next year's budget due to overall budget cuts.

Just before adjournment – Pilcher noted that she educated a person on the airport who had no idea we had one. The board on a whole will need to look at our minimum standards for this year and our CIP is

due in December. Jeff will get a list together for things we need for the state for further documentation with the spray planes.

Motion to Adjourn by Maximovich, second by Payne. Meeting adjourned at 5:20. All ayes.

Respectfully submitted,

Janet Payne