

Wednesday, May 3, 2023, Airport Board Minutes

The meeting was called to order at 4:58 pm by Chairperson Callahan, with Callahan, Maximovich, Pilcher and Payne present. Absent Rottinghaus.

Pilcher motioned, Maximovich second to approve the agenda. All ayes.

Motion Maximovich, Picher second to approve the minutes of the April 17, 2023 meeting

Public Comment – Leon Bachman and Scott Morris spoke regarding the lights on the runway project, wondering why we went with LED lights at a higher cost, with no real improvement, or sense with such a higher price tag. There was also conversation starting on the containment area of the new apron area, but that was moved to the North Apron Discussion. Getting back to the lighting, we thanked them for their input and said that was a project that already went to the council for approval, but our reasons were that LED 's have gotten better over the past few years, they are more eco-friendly and our cost savings over time will be better once we get our payback in approximately 5.79 years. Steve Morris had issues over the top of his hanger and those issues are being addressed.

Under new business – Kitzy from Bolton and Menk was present to update the airport board. She noted that some punch list items from some past projects needed addressed, such as reseeding and a cracked panel. The AWOS project has not been closed out yet due to it being with the Feds and there is still no on-site paperwork. We were told the State Application will not fund the lighting. We also need our storm water pollution prevention plan brought up to date. Once it is, it needs to be presented to the DNR for a cost of \$4,000 - \$7,000 and then kept up.

Under Chairman/City Manager – Matt had nothing much to add at this time as he would address future discussion during the North Apron Discussion portion. Dan expressed his desire for us to keep expanding our opportunities and keep looking ahead at the direction we want to airport to go.

Under North Apron Discussion – Steve Streeter spoke as an individual and as a crop duster for the past 46 years, regarding the containment pad. He stated that it exposes us to a greater liability than before, when we just had a crop duster's area. It puts Brett in a bad position. There had been spills prior when the area was located on the grass, and that while some of the grass is dead, it had no real environmental issues, or procedures to follow. This will open a whole lot of legal requirements and liabilities. This sentiment was echoed by Leon B and Scott M. Discussion centered around the containment area, spillage protocols, hazardous wastes, soil samples etc. and why we would want to take on such a huge liability. It was mentioned that when Congresswoman Hinson approved the money for the airport expansion, an environmental impact was the driving force. There was discussion of oversizing of the pipes in the retention area (collection system). Matt said that he, Carl Beyer, Kitzy and Brett had met earlier in the day to discuss some of these issues. Carl was going to put the information together and resubmit it. There are long term concerns with the clean out, putting gates up, the size of the 4 drain points, if it would be possible to reduce the size of the pipes so there's no collection on the south side, getting rid of the manholes and using pipe under the mat. The question was asked whether the city was the generator and what the process was. It was suggested by Leon to contact Shenandoah and have a conversation with them regarding their process. Discussion also moved to supervision/access of the containment area, no proper procedures Again, we will be getting new plans. This led into the

discussion of the timeframe for getting this to the council and setting the public hearing. It was decided to give the council and the public plenty of time to oversee these plans. It was also suggested that the public go to the city council meetings and speak then, as the Airport board's job is to recommend to the council. The Board will look into updating our MSDS sheets with more specific information and having those on file. Again, once the storm water prevention plan is brought up to date, this will address some of these issues. It was also agreed we all want to be transparent about things.

Under Airport Manager – The EMS tabletop forum On April 26 at 6:30 at the High School went over really well. There were a lot of scenarios presented and gone over and there seemed to be a lot of interest in aviation. He went over his submitted report. He attended the conference April 13 and 14 and said that was good also. Brett said he is looking to spend about \$500.00 annually for software updates on the receipts machine. We have had quite a few problems with it in the past. Questions were raised if the unit was hardwired, it appears to be. The hardline seems to be down constantly and what we could do to work with ILPT to get better internet service.

Fixed Based Operator Discussion. - Joseph went over his report. Drone testing is increasing and they hired a new instructor to help Malcolm. Jackie discussed the Career Fair and wants to get into the schools (guidance counselors) showing aviation careers and possibly job shadowing. P & N is working on advertising more and using social media more. The lease will be coming up in Sept. with a maximum of three years. Fuel sales were brought up. We are typically the cheapest for fuel. Need to re-evaluate it so we are NOT the lowest by much or not the highest to maintain and grow.

Expenses and revenues to date were brought up for discussion – no questions for the past month.

The meeting was adjourned at 7:15 pm with Maximovich making the motion, second by Payne. All ayes.

Respectfully submitted,

Janet Payne