

Wednesday, March 1, 2023 Airport Board Minutes

The meeting was called to order at 5:00 pm by Chairman Dan Callahan with Pilcher, Rottinghaus, Maximovich, Payne and Callahan present.

Maximovich moved to approve the agenda, Pilcher second.

Maximovich moved to accept the minutes of the January minutes, Rottinghaus second.

No one was present for Public comment.

New Business – Engineer's Update - Kitzy from Bolton Menk was present. Kelsey Fritze was also present via telephone to answer question on the water containment issues on the North Apron. The first issue was the drain. If a spill or leak happens, the valve will immediately need to be shut off until the water runs clear. The next issue was the documentation, how often to report, etc. The SPCC has overall plans for the site to keep on hand and procedures for specific EPA regulation reporting. We can also adjust our minimum standards for pilots to have floor drier or purchase for a spill response kit (we can keep a pallet in the equipment garage). The Board went over the runway and taxi lighting plans, signage and a chain link fence around the apron. It was decided to have alternate bids for each item. The runway will be done in 2 phases. There will be a few restrictions on usage during constructions such as no more than 3 consecutive days of closure, open weekends and non-working days, etc.

Chairman Update – Callahan suggested looking into drone testing.

City Manager – Matthew was not in attendance.

Airport Manager Update – we went over the report. Brett went over equipment and changed fuel, filters, and did a complete check on other parts. He is working with the Cub Scout master to arrange a tour of the facility on April 4, at 6:30. Discussion to have Cole attend and maybe offer free rides. He is also working with the EMS, police and fire on an emergency training session. Hoping to get a table discussion going in April and talk thru scenarios and do a live scenario at a later date. There was also some small discussion to think about our rules and regulation updates with another season coming up and all the changes the airport is going thru. Everything else is going well.

FBO update – Joseph went over his report. Things have slowed, typical of Feb. Runway was closed for a few days due to ice. Will start promoting Flight School and Maintenance service with Spring coming. Planning some events including July 4<sup>th</sup> Fly In with rides and Chili Fly in in Nov along with other ideas.

Revenues and Expenses – No questions or concerns.

Motion to Adjourn by Payne and second by Maximovich. Meeting adjourned at 6:04. All ayes.

Respectfully submitted,

Janet Payne