

Wednesday, February 1, 2023 Airport Board Minutes

The meeting was called to order at 4:58 pm by Chairman Dan Callahan with Pilcher, Rottinghaus, Maximovich, Payne and Callahan present.

Matthew Schmitz was introduced to the board as the new City Manager.

Pilcher moved to approve the agenda, Maximovich second.

Maximovich moved to accept the minutes of the January minutes, Pilcher second.

No one was present for Public comment.

New Business – Engineer's Update - Kitzy from Bolton Menk was present. The Board went over the runway and taxi lighting plans. Right now, the lights are not equal in spacing, so we will need to move 8 lights and they will all be within 5 feet of each other. Some taxiway lights will need to be moved off centerline. Discussion on the containment area. The utilities will need to be moved so they are not under the pavement. Jeff asked about a spill and responsibilities and if it's classified as a storm sewer. Kitzy will ask the environmental people as it can't be near a drain or water source. It was noted that it must be closed and logged every time the valve is opened, cleaned out etc. Signage was also discussed for the taxiway and runway as to how much we want. We will visit more on the March meeting and we could do bids with alternatives for signing.

Chairman Update – Callahan did not have anything.

City Manager – Matthew did let us know he would be available, but not attend every meeting as Al had in the past. He assured us that if we needed him, he would be there.

Airport Manager Update – we went over his report. The sensor was fixed so the alarm won't keep going off. Looks as though it hadn't been changed since 2018 and Brett was showed how it do it in the future. Everything else is going well.

FBO update – Joseph went over his report. Things have slowed, but the weather has not cooperated much. There has been some advertising for their maintenance services. He informed us that there were no longer issues for the hoist/jib as they decided to go in another direction.

Road Discussion – There was discussion to vacate part of 230th St to the Airport. The City owns pretty much all of it and the Airport does the maintenance on it, so it makes sense to look into it more. Maximovich motioned and Pilcher seconded recommending to the council to proceed with pursuing vacating 230th St from Henley Ave to the airport property.

Revenues and Expenses – No questions or concerns.

Motion to Adjourn by Payne and second by Maximovich. Meeting adjourned at 6:12. All ayes.

Respectfully submitted,

Janet Payne