

Wednesday, January 4, 2023 Airport Board Minutes

The meeting was called to order at 5:11 pm by Chairman Dan Callahan with Pilcher, Rottinghaus, Maximovich, Payne and Callahan present.

Maximovich moved to approve the agenda, Pilcher second.

Pilcher moved to accept the minutes of the November minutes, Maximovich second.

No one was present for Public comment.

New Business – Kitzly from Bolton Menk was present via Zoom. One of the big items was the payout for the AWOS and the Apron Expansion. It appears that some painting was missed and they will come back to finish it up. Also, the board reviewed work orders 9 and 10 and a motion was made by Maximovich and second by Pilcher to send Work Order 9 (a professional contract of services for the North Apron) and Work Order 10 (a professional services contract for services to install runway and Taxiway Edge Lightening) to the Council for approval. Both of these contracts are with Bolton Menk. Upon roll call, it was unanimous to send to council.

Chairman Update – Callahan did some research into the legal definition of a crop. Hay is considered a crop under those guidelines. It has been brought up before about haying out more of our land, so there is less wear and tear on the mowers, as well as saving money. FAA rules are more stringent and we need to abide by those. It was also mentioned that they can ask for ALL of our grant assurances money back and that is not a risk we are willing to take. Mention was also made that hopefully by our February meeting our new City Manager would attend. Brett did a great job in the absence of one.

Airport Manager Update – Brett went over the January report. He noted that there is one faulty sensor and he is working on getting that fixed. Terminal repairs & painting are done, but there was some streaking on the exterior doors that will be fixed this spring when the weather is warmer. Discussion on heaters that will take time to fix, a hoist (P & N) pros and cons to bring to another meeting regarding weight, whether building is structurally sound and what the lease or council will say. Also, questions were asked about the new spill containment, responsibilities, access, etc.

FBO update – Jackie from P & N was present via Zoom also and Joseph was in person. A more detailed report and she talked about the airport as a whole. They will be offering maintenance services and explained some benefits of that. She encouraged the board to help promote and support the maintenance program. Questions were asked about advertising their services. They are working on a flyer. They can't advertise on radio or TV, but can on Facebook and other forms of social media.

Impact study – a lot of time was spent on the impact study of the airport. It was suggested that the council also see this if they hadn't already – good information.

Revenues and Expenses – it was decided NOT to have these reports at every meeting or for the budget. Brett is doing a great job each month notifying us of his concerns and expenses and between him and the City manager, they can handle it.

As always, we need to get the public involved to grow and the expenditure of some money vs what value the airport gets out of it.

Motion to Adjourn by Pilcher and second by Maximovich. Meeting adjourned at 6:07. All ayes.

Respectfully submitted,

Janet Payne
Secretary