

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, April 10, 2023.

OPENING/ROLL CALL

Mayor Pro Tem O’Loughlin opened the meeting by calling the meeting to order with Council Members Callahan, Hanna, Moore, and Jensen in attendance. Council Member Huston arrived at 5:16 pm. Council Member Prusator was excused.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel in addition to being hosted electronically on Microsoft Teams.

APPROVE THE AGENDA

Motion by Council Member Callahan, second by Council Member Moore to approve the agenda as presented for the regular meeting held April 10, 2023. Ayes: All. Absent: Huston and Prusator.

CONSENT AGENDA

Motion by Council Member Callahan, second by Council Member Moore to accept and approve the consent agenda that approves the following: 1) The minutes of the March 27, 2023, Regular Meeting. 2) LACES Second Saturday special event request. 3) Young bow hunting request for 2023. 4) 2023 4th of July special event request. 5) City of Independence Baseball/Softball Complex Class C Retail Alcohol License with Outdoor Service effective April 10, 2023, through December 10, 2023. 6) The Trendy Tulip Special Class B Retail Native Wine License effective April 15, 2023, through April 14, 2024. Ayes: All. Absent: Huston and Prusator.

FINANCIALS

Motion by Council Member Moore, second by Council Member Callahan to approve the following bills for payment. Ayes: All. Absent: Huston and Prusator.

AIR SERVICES INC	BLDG REPAIR-W	\$ 875.15
AMAZON CAPITAL SERVICES	SUPPLIES-A,B,CH,PD	\$ 1,363.48
ARBOR CARE LLC	SERVICES-ST	\$ 350.00
BEATTY, ROBERT	PHONE ALLOWANCE	\$ 45.00
BERGANKDV	AUDIT-CH	\$ 900.00
BLAD, CHRISTIAN	VOLUNTEER-FD	\$ 770.00
BLEICHNER, BRAD	PHONE ALLOWANCE	\$ 100.00
BODENSTEINER IMPLEMENT 01	MISC EXP-PR,ST	\$ 351.63
BOWMAN, RICHARD	VOLUNTEER-FD	\$ 297.50
BROWN-LANE INSURANCE	INSURE-A	\$ 6,976.00
BSN SPORTS, INC.	SUPPLIES-PR	\$ 4,737.77
BUCHANAN COUNTY WILDLIFE	DUES-PD	\$ 750.00
BURNS, JEFFERY	VOLUNTEER-FD	\$ 752.50
CABELL, TRENTON	PHONE ALLOWANCE	\$ 45.00
CC'S FLOORS & MORE LLC	BLDG MAINT-PR	\$ 4,105.06
CERAS, JOSHUA	VOLUNTEER-FD	\$ 157.50
CITY LAUNDERING CO INC	BLDG MAINT-W,CH,PD,PR,A,B	\$ 558.66
CLINTON, CASEY	VOLUNTEER-FD	\$ 70.00
CODE 4 PUBLIC SAFETY EMBL	SUPPLIES-F	\$ 2,025.00
COMPASS MINERALS AMERICA	SNOW MAINT-ST	\$ 4,640.71
CONTINENTAL RESEARCH CORP	BLDG MAINT-PR	\$ 197.01
CORNWELL, KAYLA	REIMBURSE-PD	\$ 6.08
CRAWFORD ENGINEERING & SU	SERVICES-A,ST,SW	\$ 28,399.92
CY & CHARLEY'S FIRESTONE	SERVICES-PR	\$ 10.00
DECKER, JASON	VOLUNTEER-FD	\$ 210.00
DELGADO-CONNOR, TONY	VOLUNTEER-FD	\$ 227.50
DUNLAP MOTORS INC	VEH MAINT-PR,W	\$ 72.90
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	\$ 9,916.32
ERICKSON-DALE, TANNER	VOLUNTEER-FD	\$ 297.50

ESCH, BRAD	PHONE ALLOWANCE	\$ 45.00
FELD FIRE	SUPPLIES-F	\$ 87.00
FENNER, GORDY	VOLUNTEER-FD	\$ 210.00
FOLEY, TRAVIS	PHONE ALLOWANCE	\$ 45.00
HARDWARE HANK	SUPPLIES-W,PR,F	\$ 209.50
HAWKEYE FIRE & SAFETY COM	SAFETY EQUIP-ST,PR	\$ 514.70
HAWKINS, INC.	CHEMICALS-W	\$ 651.70
HAYWARD, BLAKE	PHONE ALLOWANCE	\$ 45.00
HOOKEM, WES	VOLUNTEER-FD	\$ 455.00
INDEPENDENCE PLUMBING HEA	SERVICES-PR	\$ 133.54
INDEPENDENCE ROTARY CLUB	DUES-CH	\$ 86.25
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 25,363.51
JACOBS, MORGAN	VOLUNTEER-FD	\$ 262.50
KEYSTONE LABORATORIES INC	LAB ANALYSIS-W	\$ 142.50
KILER, ANGELA	PHONE ALLOWANCE	\$ 45.00
LARSON CONSTRUCTION CO IN	SERVICES-PD	\$ 252,948.98
LAU, BRIAN	PHONE ALLOWANCE	\$ 45.00
LEVI ARCHITECTURE	SERVICES-PD	\$ 1,404.00
LYNCH DALLAS, PC	LEGAL EXP-CH	\$ 3,102.50
MACQUEEN EQUIPMENT	SUPPLIES-ST	\$ 4,466.53
MAVERICK POWERSPORTS	VEH MAINT-PR	\$ 129.77
MAYNER, MATTHEW	VOLUNTEER-FD	\$ 140.00
NAPA AUTO PARTS	SUPPLIES-ST,W,F,PR,PD	\$ 769.43
NEJDL, THOMAS	REIMBURSE-W	\$ 40.28
NICOLAS, ROY	VOLUNTEER-FD	\$ 262.50
NORTH CENTRAL LABORATORIE	LAB ANALYSIS-W	\$ 24.33
OELWEIN PUBLISHING COMPAN	PUBLICAT-CH	\$ 1,103.26
OFFICE TOWNE INC	SUPPLIES-PD	\$ 50.46
P & N CORPORATION	FUEL PROFITS-A	\$ 258.77
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 77,177.24
PRECISE DIGITAL, LLC	SERVICES-PD	\$ 16,751.00
RECK, BRENT	PHONE ALLOWANCE	\$ 45.00
REXCO EQUIPMENT, INC	VEH REPAIR-PR	\$ 2,536.51
ROTTINGHAUS, ANDREW	HANGAR SHARE-A	\$ 60.00
RYDELL AUTO GROUP	VEH MAINT-PR	\$ 878.16
SCHMITZ, MATTHEW	ALLOW PH & VEH	\$ 400.00
SCHROEDER BASEBALL	SUPPLIES-PR	\$ 370.00
SCOT'S SUPPLY	VEH REPAIR-ST	\$ 505.36
SIGNS & MORE	MISC EXP-CH,F	\$ 237.67
SIMMONS, JENNIFER	VOLUNTEER-FD	\$ 262.50
SIMMONS, TAYLOR	VOLUNTEER-FD	\$ 122.50
SPAHN & ROSE LUMBER COMPA	SUPPLIES-F,PR,PD	\$ 1,427.32
STATE STREET BANK & TRUST	ICMA-RC \$ PRE	\$ 5,584.12
STEVE'S LOCK & KEY	STARLIGHT-CH	\$ 580.00
T & W GRINDING & COMPOST	SERVICES-ST	\$ 7,863.00
TASC	FLEX MEDICAL	\$ 1,259.81
TESTAMERICA LABORATORIES	LAB ANALYSIS-W	\$ 3,786.89
TILL, BRODY	VOLUNTEER-FD	\$ 175.00
US CELLULAR	PHONE-F	\$ 200.88
USA BLUE BOOK	SUPPLIES-W	\$ 445.78
VERIZON WIRELESS	UTILITY-CH,PR,F,PD	\$ 172.34
WASTE MANAGEMENT	GARBAGE-CH	\$ 44,753.83
WINTHROP NEWS, THE	PUBLICAT-CH	\$ 771.29
WOLF, JACOB	VOLUNTEER-FD	\$ 87.50
WULFEKUHLE, JORDON	VOLUNTEER-FD	\$ 332.50
YEAROUS, BO	REIMBURSE-W	\$ 150.00

ZIMMERLY, MIKE

VOLUNTEER-FD

\$ 157.50

CLAIMS TOTAL \$529,343.90; General Fund \$161,424.70; Library \$10,410.74; Streets Dept-Road Use \$23,866.97; Cap Project-Street Improvement \$10,076.08; Cap Project-Bridges \$14,636.00; Cap Project-City Buildings \$254,352.98; Cap Outlay Savings/LOST \$20,167.44; Water Fund \$6,129.55; Sewer Utility Fund \$16,665.12; Storm Water Project \$1,698.00; Self Insurance \$9,856.54; Self Insurance-Enterprise \$59.78.

REVENUES MONTH TO DATE TOTAL \$34,647.06; General Fund \$14,872.71; Cap Outlay Savings/LOST \$229.92; Water Fund \$3,731.55; Sewer Utility \$5,340.42; Storm Water \$556.14; Self Insurance \$9,856.54; Self Insurance-Enterprise \$59.78.

The March 2023 bank reconciliation and the revenues and expenses by department to date were available for council review and discussion.

HEARINGS & ORDINANCES

Council Member Callahan with a motion to approve the third and final reading of the Electric Transmission Franchise Ordinance for adoption pursuant to Iowa Code Section 380.3, second by Council Member Hanna. Mayor Pro Tem O'Loughlin shared this was a sale between Independence Light & Power and ITC transferring ownership of existing power lines. Council Member Jensen asked for clarification on the eminent domain language. City Clerk Lampe stated ITC is not looking to expand powerlines and the ordinance allows them to work in the right of way of their powerlines. Discussion was held on vegetation ITC may need to trim near powerlines. The roll being called the following Council Members voted: Ayes: Hanna, Moore, O'Loughlin, Jensen, and Callahan. Absent: Huston and Prusator.

Ordinance adopted and upon approval by Mayor assigned No. 2023-576 in the Official Book of Ordinances.

RESOLUTIONS

Council Member Hanna with a motion to approve a resolution awarding General Obligation Corporate Purpose Bonds, Series 2023, second by Council Member Callahan. Maggie Burger, Speer Financial, reviewed the \$3,075,000 bond sale held earlier in the day that received 5 bids. The recommended bidder was Robert W. Baird & Co., Inc in Milwaukee, WI. The current Moody's report was provided and reviewed with Council. The roll being called the following Council Members voted: Ayes: Hanna, Moore, O'Loughlin, Jensen, and Callahan. Absent: Prusator and Huston.

Resolution adopted and upon approval by Mayor assigned No. 2023-42 in the Official Book of Resolutions.

Council Member Callahan with a motion to approve a resolution that approves the contract and performance and/or payment bonds for the 2023 Street Rehabilitation Project, second by Council Member Jensen. Council Member Jensen asked if this is the first phase of the new five-year plan and about the detour route for the second phase of the Highway 150 project. Mark Crawford, Crawford Engineering, stated it is the first phase of the new five-year plan and spoke on the proposed work to be done during the project. The detour route has been evaluated and incorporated into the five-year plan. The roll being called the following Council Members voted: Ayes: Moore, O'Loughlin, Jensen, Callahan, Huston, and Hanna. Absent: Prusator.

Resolution adopted and upon approval by Mayor assigned No. 2023-43 in the Official Book of Resolutions.

Council Member Callahan with a motion to approve a resolution to provide for a notice of hearing for May 8, 2023, at 5:00 pm at City Hall on the proposed plans, specifications, form of contract and estimate of cost for the 2023 2nd Street SW Bridge and 8th Avenue SW Pedestrian Bridge Rehabilitation Project and the taking of bids therefor, second by Council Member Moore. Mark Crawford, Crawford Engineering, shared this is the first step of the project to advertise for contractor bids. Bids will be due by May 4th. The project start date will depend on the contractor's schedule. For this project, there may be two completion dates due to the nature of the work being done. The bridge deck portion will have a completion date of October 1st and the remaining work will have a completion date of November 1st. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Callahan, Huston, Hanna, and Moore. Absent: Prusator.

Resolution adopted and upon approval by Mayor assigned No. 2023-44 in the Official Book of Resolutions.

OTHER BUSINESS

Council Member Moore with a motion to authorize the City Manager to enter into and execute a contract with ADP for payroll services, second by Council Member Jensen. City Manager Schmitz explained this was discussed at the recent Committee of the Whole Meeting and how the number of employees in the quote was calculated. This was financed by discontinuing two products the City had previously budgeted for in Fiscal Year 2024. The roll being

called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, Moore, and O'Loughlin. Absent: Prusator.

Council Member Callahan with a motion to approve an amendment to the City manager's contract related to relocation expenses, second by Council Member Huston. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Moore, O'Loughlin, and Jensen. Absent: Prusator.

Council Member Huston with a motion to approve the request to build a tiny/small house at 715 4th Ave NE, second by Council Member Callahan. Council Member Moore drove by the proposed location of the tiny/small house. Discussion was held on the definitions of a tiny house and a small house. Doug Cue spoke on his plans to build a 676 square foot home on the property. Discussion was held on the buildable space on the lot and the amount of interest in tiny/small houses. Council Member Moore asked for clarification on the Planning and Zoning minutes related to this item as it appears two members didn't vote. City Manager Schmitz said he attended the meeting and all in attendance, but one was in favor. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Moore, O'Loughlin, and Jensen. Nays: Hanna. Absent: Prusator.

Council Member Huston with a motion to approve the request of an additional curb cut on Mitchell Street, second by Council Member Moore. Mayor Pro Tem O'Loughlin explained the property owner's intention of having another driveway on Mitchell Street. The roll being called the following Council Members voted: Ayes: Hanna, Moore, O'Loughlin, Jensen, Callahan, and Huston. Absent: Prusator.

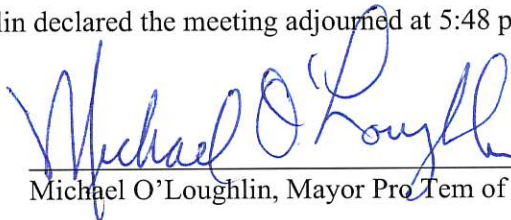
REPORTS

The following comments were heard from Council and Staff: Jensen – Shared there is a webinar on April 12th for interested residents on how to appeal the assessment value in the recently received letters from the Buchanan County Assessor. Hanna – Asked when work will be done at the tree dump as it is full and if there were any details on City Wide Clean Up day. Also asked about the water leak in front of Affordable Accounting. Moore – Wanted to know if there was an update on the property marked “condemned.” Asked Crawford Engineering about the seeding on Highway 150 South that was in Phase 2 of the project. City Manager – The Street Department was working in the brush dump today. Building Inspector Sherrets reached out to the property owners and notified them of steps they were to take after a previous City Council meeting. It was later noticed the property showed up on Craigslist for sale. In the event the property is sold, the new owner will be informed of the property issues needing to be addressed. The Water Department posted a notice about the road closure on 12th Street NE. Will be out of the office Tuesday and Wednesday for the Iowa Rural Summit in Ames. City Clerk – Will be working on the second budget amendment this week and will be following Timeline #2 on the attached document in the agenda packet. City Wide Clean Up will be June 10th. It will be posted on the City's website and Facebook page this week and information will be sent to both newspapers. Council is invited to participate and those who would like to need to contact her.

ADJOURNMENT

Motion by Council Member Moore, second by Council Member Huston to adjourn. Ayes: All. Absent: Prusator.

Whereupon Mayor Pro Tem O'Loughlin declared the meeting adjourned at 5:48 p.m.



Michael O'Loughlin, Mayor Pro Tem of the City of Independence, Iowa

ATTEST:



Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa