

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, June 13, 2022.

OPENING/ROLL CALL

Mayor Pro Tem Kurtz opened the meeting by calling the meeting to order with Council Members Callahan, Hanna, Prusator, O'Loughlin, and Jensen in attendance. Council Member Huston via Microsoft Teams

This meeting was available for public attendance. The meeting was also broadcasted on the local access channel in addition to being hosted electronically on Microsoft Teams.

APPROVE THE AGENDA

Motion by Council Member O'Loughlin, second by Council Member Callahan to approve the agenda as presented for the regular meeting held June 13, 2022. Ayes: All.

CONSENT AGENDA

Motion by Council Member Hanna, second by Council Member O'Loughlin to accept and approve the consent agenda that approves the following: 1) The minutes of the May 23, 2022, Regular Meeting. 2) Del Rio Class C Liquor License renewal that includes Sunday Sales, June 15, 2022, thru June 14, 2023. 3) Wapsie Valley Creamery street closure request for Monday, July 4, 2022. 4) Independence Area Chamber of Commerce Class B Beer Permit Application June 29, 2022, thru July 3, 2022. 5) Mini-Mart Class E Liquor License renewal that includes Class B Native Wine Permit, Class C Beer Permit, and Sunday Sales June 10, 2022, thru June 9, 2023. 6) Chuong Garden Class B Beer Permit Renewal that includes Sunday Sales, July 1, 2022, thru June 30, 2023. Ayes: All.

FINANCIALS

Motion by Council Member Callahan, second by Council Member Hanna to approve the following bills for payment. Ayes: All.

ACCESS SYSTEMS	Equip Contract-ALL	\$	1,340.20
ADAMS FAMILY FURNITURE	Equipment-FD	\$	5,375.00
AIR SERVICES INC	Maintenance-FD	\$	868.79
AMAZON CAPITAL SERVICES	Supplies-PD	\$	43.18
AVFUEL CORPORATION	Equip Rental-A	\$	20.00
BACHMAN TOOL & DIE CO	Base Rock-ST	\$	1,008.15
BAGBY'S AUTOMOTIVE	Repair-W	\$	40.00
BEATTY, ROBERT	Phone Allowance	\$	45.00
BODENSTEINER IMPLEMENT 01	Repair-ST	\$	377.43
BOOMERANG CORP	Retainage-PR	\$	15,428.50
BOUBIN TIRE & AUTOMOTIVE	Veh Repair-FD	\$	122.63
BROWN SUPPLY COMPANY	Supplies-W	\$	2,861.00
BRUENING ROCK PRODUCTS IN	Road Rock-ST	\$	1,773.70
BUTLER, JOHN R	Reimburse-FD	\$	40.82
CARD SERVICES-VISA	Misc Exp-CH,PD,ST,W	\$	1,027.60
CHRISTIE DOOR CO, INC.	Repair-A	\$	1,022.50
CITY LAUNDERING CO INC	Bldg Maint-CH,A,PD,W	\$	390.37
CIVICPLUS	Annual Fee-CH	\$	5,032.20
CLERK OF DISTRICT COURT	Court Fees-PD	\$	475.00
CONSOLIDATED ENERGY CO	Fuel-All	\$	6,556.87
CORBETT, LUCAS	Phone Allowance	\$	45.00
CRAWFORD ENGINEERING & SU	Services-PR,ST,W	\$	23,826.75
CURTIS ARCHITECTURE	Services-CH	\$	8,400.00
CY & CHARLEY'S FIRESTONE	Services-PD,ST,W	\$	50.37
D.J. GONGOL & ASSOCIATES	Supplies-W	\$	49.07
DANKO EMERGENCY EQUIPMENT	Equipment-FD	\$	142.72
DAVE SCHMITT CONSTRUCTION	Hwy 150 Recon-ST,W	\$	345,640.25
DON'S TRUCK SALES INC	Veh Maint-ST	\$	390.11
ESCH, BRAD	Phone Allowance	\$	45.00

FAMILY ANIMAL CARE	Animal Control-B	\$	213.77
FELD FIRE	Equipment-FD	\$	492.00
FOLEY, TRAVIS	Phone Allowance	\$	45.00
FOUR FARMERS LLC	Services-W	\$	11,112.04
GEATER MANUFACTURING	TIF Rebate-CH	\$	3,392.50
GROUP SERVICES INC	\$afe-T Fund-All	\$	9,800.82
HANNA, DEB	Reimburse-CH	\$	24.49
HARDWARE HANK	Supplies-B, FD,W	\$	159.31
HAWKEYE ENVIRONMENTAL	Services-CH	\$	2,075.00
HAYWARD, BLAKE	Phone Allowance	\$	45.00
HYDRITE CHEMICAL CO	Chemicals-W	\$	1,227.80
IA DEPT OF REVENUE	Sales Tax-W	\$	10,795.00
IA LEAGUE OF CITIES	Grant Finder-CH	\$	50.00
IA STATE UNIVERSITY	Training-CH	\$	675.00
IIMC	Dues-CH	\$	140.00
INDEPENDENCE CONSTRUCTION	TIF Rebate-CH	\$	14,181.40
INDEPENDENCE PLUMBING HEA	Services-W	\$	135.00
INDUSTRIAL SEAL & PUMP IN	Supplies-W	\$	936.09
INRCOG	Services-CH	\$	335.56
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$	23,735.02
IOWA FINANCE	SRF Payment	\$	81,330.00
J & R SUPPLY INC	Supplies-W	\$	130.00
JACOBS, MORGAN	Mileage-FD	\$	74.88
JOHN DEERE FINANCIAL	Supplies-W,B,ST,A	\$	469.20
KEYSTONE LABORATORIES INC	Lab Analysis-W	\$	99.75
KILER, ANGELA	Phone Allowance	\$	45.00
KNAPP'S SERVICE	Supplies-ST	\$	291.94
KURTZ, JOHN	Phone Allowance	\$	100.00
LAIDIG'S GLASS INC	Maintenance-FD	\$	385.00
LAMPE, SUSI	Reimburse-CH	\$	9.99
LAU, BRIAN	Phone Allowance	\$	45.00
LEVI ARCHITECTURE	Roof Repair-CH	\$	1,480.00
LOCKSPERTS, INC	Services-W	\$	36.25
LYNCH, DAVE	Services-ST	\$	2,438.00
M&T BANK- 305533	ICMA-RC \$	\$	1,665.65
MANATT'S INC	Cement-ST	\$	407.00
MAVERICK POWERSPORTS	Supplies-W	\$	71.90
MAYNER, MATTHEW	Mileage-FD	\$	171.99
MCGRAW'S CARPETS	Flooring-FD	\$	4,578.60
NAPA AUTO PARTS	Supplies-ST,FD,W	\$	408.12
NEWTON, DICK	Phone Allowance	\$	45.00
NIEDERT, DAVID J	Reimburse-PD	\$	39.65
NUTRIEN AG SOLUTIONS	Supplies-ST	\$	438.42
OELWEIN PUBLISHING COMPAN	Publicat-CH	\$	787.98
OFFICE TOWNE INC	Supplies-PD,CH	\$	191.20
OVERHEAD DOOR CO CR & IC	Repair-A	\$	1,638.75
P & N CORPORATION	Fuel Profits-A	\$	711.19
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$	76,980.67
PITNEY BOWES GLOBAL FINAN	Equip Lease-CH	\$	315.48
PRECISION PLUMBING, HEATI	Repair-FD	\$	498.41
PRINT EXPRESS	Supplies-CH	\$	453.60
RECK, BRENT	Phone Allowance	\$	45.00
RODER, ALBERT W.	Phone Allowance	\$	100.00
S & K COLLECTIBLES	Shipping-W	\$	42.28
SERVICE ROOFING CO	BLDG MAINT-CH	\$	6,657.00
SHERRETS, TODD	Reimburse-B	\$	125.00

SPAHN & ROSE LUMBER COMPA	Supplies-FD,B,ST	\$ 423.56
STAR EQUIPMENT, LTD	Repair-ST	\$ 740.52
STATE HYGIENIC LABORATORY	Lab Analysis-W	\$ 13.50
STEVE GEE CONSTRUCTION	TIF Rebate-CH	\$ 15,622.12
STOREY KENWORTHY - MATT P	Supplies-CH	\$ 539.32
STRAND ASSOCIATES	SERVICES-W	\$ 250.00
TASC	FLEX MEDICAL	\$ 1,865.23
TESTAMERICA LABORATORIES	Lab Analysis-W	\$ 1,814.92
THE CABINET SHOP	Equipment-FD	\$ 1,860.00
THREE OAKS GREENHOUSE	Flower Baskets-CH	\$ 3,550.00
TRUE VALUE HARDWARE	Supplies-FD,PD,B,W,ST	\$ 236.72
TSCHIGGFRIE EXCAVATING IN	Services-W	\$ 9,373.12
TYSON FOODS, INC.	TIF Rebate-CH	\$ 1,091.00
UMB BANK NA	Bond Payments	\$ 1,466,648.75
US CELLULAR	Phone-PD,B	\$ 508.59
USA BLUE BOOK	Supplies-W	\$ 705.46
UTILITY EQUIPMENT COMPANY	Supplies-W	\$ 780.00
VERIZON WIRELESS	Utility-CH,PD	\$ 86.80
VESSCO INC	Supplies-W	\$ 2,028.35
WALMART COMMUNITY	Supplies-B,FD,CH,W,ST,PD	\$ 819.10
WASTE MANAGEMENT	Garbage-CH	\$ 46,248.29
WBC MECHANICAL INC	Repair-W	\$ 1,263.43
WINTHROP NEWS, THE	Publicat-CH	\$ 469.48
WOLF, JACOB	Reimburse-FD	\$ 181.56
ZIMMER & FRANCESCON INC	Equip Repair-W	\$ 3,783.08

CLAIMS TOTAL \$2,246,219.81; General Fund \$137,936.10; Library \$9,059.61; Hotel-Motel \$8,582.20; Streets Dept-Road Use \$17,161.11; Tax Increment Financing \$34,287.02; Economic Development \$10,810.56; Debt Service \$1,379,780.00; Cap Project-Visioning Project \$17,122.50; Cap Outlay Savings/LOST \$23,000.95; Cap Project Highway 150 \$356,342.00; Water Fund \$26,445.56; Water Revenue Bond \$86,868.75; Sewer Utility Fund \$46,215.55; Sewer SRF Sinking Fund \$81,330.00; Storm Water \$1,477.08; Self Insurance \$9,654.90; Self Insurance-Enterprise \$145.92.

REVENUES MONTH TO DATE TOTAL \$163,747.12; General Fund \$72,657.08; Employee Benefits \$763.74; Economic Development \$60,000.00; Water Fund \$7,621.19; Sewer Utility \$12,127.84; Storm Water \$1,128.45; Self Insurance \$9,350.90; Self Insurance-Enterprise \$97.92.

The May 2022 bank reconciliation and the revenues and expenses by department to date were available for council review and discussion.

HEARINGS & ORDINANCES

Council Member Hanna with a motion to receive and file proof of publication of notice of public hearing for the Fiscal Year 2022 Budget Amendment #2, second by Council Member Callahan. Ayes: All. Council Member Prusator with a motion to hold the public hearing, second by Council Member O'Loughlin. Ayes: All. City Clerk/Treasurer Lampe and City Manager Roder reported that no comments were received. Council Member Hanna with a motion to close the public hearing, second by Council Member Prusator. Ayes: All.

Council Member Hanna with a motion to approve the second reading of the amendment to Code Section 55.17 Number of Animals Limited with the modifications from the City Attorney, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Kurtz, Prusator, O'Loughlin, Jensen, and Callahan.

RESOLUTIONS

Council Member O'Loughlin with a motion to approve a resolution that approves the Engineering Services Agreement with Crawford Engineering for the 12th Street NE Storm Sewer Improvement Project, second by Council Member Hanna. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Prusator, O'Loughlin, Jensen, Callahan, and Huston.

Resolution adopted and upon approval by Mayor assigned No. 2022-89 in the Official Book of Resolutions.

Council Member O'Loughlin with a motion to approve a resolution to amend Employee Handbook Section 2.6 – Residency Requirement, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Kurtz, Prusator, O'Loughlin, Jensen, Callahan, Huston, and Hanna.

Resolution adopted and upon approval by Mayor assigned No. 2022-90 in the Official Book of Resolutions.

Council Member Hanna with a motion to approve a resolution that approves the contract and performance and/or payment bonds for the Taxiway & Apron Expansion Project, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Callahan, Huston, Hanna, and Kurtz.

Resolution adopted and upon approval by Mayor assigned No. 2022-91 in the Official Book of Resolutions.

Council Member Hanna with a motion to approve a resolution that accepts the work covering the Independence City Hall Roof Replacement Project, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Callahan, Huston, Hanna, Kurtz, and Prusator.

Resolution adopted and upon approval by Mayor assigned No. 2022-92 in the Official Book of Resolutions.

Council Member Callahan with a motion to approve a resolution that appoints M. Engelbrecht as a member on the Independence Library Board of Directors, second by Council Member Prusator. Discussion was held on why this Board position was being done now instead of when the other two appointments were done. City Clerk/Treasurer Lampe explained that the two earlier appointments were done because those individuals were unable to attend the June 2022 Library Board meeting. There was discussion on the current individual wanting to stay on the board and Mayor Pro Tem/Council Member Kurtz's decision for M. Engelbrecht being appointed. The roll being called the following Council Members voted: Ayes: Jensen, Huston, Kurtz, and Prusator. Nays: Callahan, Hanna, and O'Loughlin.

Resolution adopted and upon approval by Mayor assigned No. 2022-93 in the Official Book of Resolutions.

Council Member O'Loughlin with a motion to table the resolution that approves the updated Council Rules of Procedure to the July Committee of the Whole meeting for discussion, second by Council Member Hanna. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Kurtz, Prusator, O'Loughlin, and Jensen.

Council Member Prusator with a motion to approve a resolution that repeals the Council Committee Structure, Responsibilities, and Operation Procedures (Resolution 2016-05), second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Kurtz, Prusator, O'Loughlin, Jensen, and Callahan.

Resolution adopted and upon approval by Mayor assigned No. 2022-94 in the Official Book of Resolutions.

OTHER BUSINESS

Council Member Prusator with a motion to authorize the Mayor Pro Tem to sign the order that accepts the settlement agreement from Casey's General Store #2169 for a first violation of Iowa Code Section 453A.2, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Prusator, O'Loughlin, Jensen, Callahan, and Huston.

Council Member Jensen with a motion to adopt the nutrient reduction study and recommend alternative #4 as the new treatment process for the Waste Water Treatment Plant, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Prusator, O'Loughlin, Jensen, Callahan, and Huston.

Council Member Callahan with a motion to approve the Restoration Rehabilitation program application for the Professional Services Building in the amount of \$5,000, second by Council Member O'Loughlin. Ayes: All.

Council Member Jensen with a motion to move forward with the 1st Street West Corridor and Green Space Study, second by Council Member Prusator. City Manager Rodier explained that this will allow the City to contact agencies that would be interested in performing the study. The goal of the study would be to get citizen input on ideas for 1st Street West and Green Spaces throughout Independence. Regarding 1st Street West, it would take into consideration any potential spot zoning issues. The roll being called the following Council Members voted: Ayes: Kurtz, Prusator, Jensen, Callahan, Huston, and Hanna. Nays: O'Loughlin.

Council Member Callahan with a motion to approve City Administration to start the process to purchase PlainSight

from BerganKDV, second by Council Member Prusator. Ayes: All.

Council Member Callahan with a motion to approve City Administration to start the process to purchase the 2023 Chevrolet Traverse, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Callahan, Huston, Hanna, and Kurtz.

Council Member Callahan with a motion to allow the Fire Department to sell old radio and pager equipment, second by Council Member O'Loughlin. The Fire Department received a proposal from the City of Decorah to buy the equipment for \$15,000. Ayes: All.

Council Member Hanna with a motion to consent to the use of goats grazing on ABCM property to clear vegetation for the designated time frame of up to 3 weeks in July/August 2022, second by Council Member O'Loughlin. Ayes: All.

Mark Crawford, Crawford Engineering, spoke on the Highway 150 Project Phase 2, the Liberty Trail South Extension, and the Enterprise Dr/RISE Project.

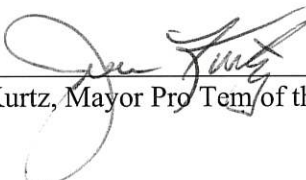
REPORTS

The following comments were heard from Council and Staff: Kurtz- Thanked everyone that participated in Clean-up Day. Encouraged people to participate at the Community Toast on June 15, 2022. Congratulated Blake on being promoted to Fire Chief. O'Loughlin- Good turnout for Clean-up Day. Jensen- Asked how the fuel prices will impact department budgets. Hanna- Asked for an update on the flags at Jaycee Park and if someone would provide a flag, could the City put it up. City Manager- Thanked Council for participating in Clean-up Day. The water tower at the Courthouse will have maintenance work done starting at the end of this month and this would be the time to change the color if there are no objections. A Facebook poll will be out to get citizen input and Council can decide at the June 27th Meeting. A LMI Committee will need to be formed to review the income verified Home Rehab applications once they are received from INRCOG. Police- Talked about how they are anticipating the high fuel costs and what they can do to monitor fuel usage. Reported on the two grants received from the Buchanan County Community Foundation. Fire- Reminded everyone about the golf tournament this Saturday.

ADJOURNMENT

Motion by Council Member Callahan, second by Council Member Jensen to adjourn. Ayes: All.

Whereupon Mayor Pro Tem Kurtz declared the meeting adjourned at 5:51 p.m.



John Kurtz, Mayor Pro Tem of the City of Independence, Iowa

ATTEST:



Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa