

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, January 10, 2022.

**OPENING/ROLL CALL**

Mayor Hill opened the meeting by calling the meeting to order with Council Members Callahan, Huston, Kurtz, and Jensen in attendance. Council Member Hanna via phone. Council Member O'Loughlin was excused.

This meeting was available for public attendance. The meeting was also broadcasted on the local access channel in addition to being hosted electronically on Microsoft Teams.

**APPROVE THE AGENDA**

Motion by Council Member Callahan, second by Council Member Hanna to approve the agenda as presented for the regular meeting held January 10, 2022. Ayes: All. Absent: O'Loughlin.

**RECOGNITION OF OUTGOING MAYOR & COUNCIL MEMBERS**

Mayor Hill presented recognition plaques to former Mayor Bonita Davis, former Council Member Carl Scharff, and former Council Member Juan Rodriguez.

**CONSENT AGENDA**

Motion by Council Member Kurtz, second by Council Member Callahan to accept and approve the consent agenda that approves the following: 1) The minutes of the December 13, 2021, Regular Meeting. Ayes: All. Absent: O'Loughlin.

**FINANCIALS**

Motion by Council Member Kurtz, second by Council Member Callahan to approve the following bills for payment. Ayes: All. Absent: O'Loughlin.

ACCESS SYSTEMS	Equip Contract-ALL	\$1,471.25
AFLAC	AFLAC PRE-TAX	\$301.36
AMAZON CAPITAL SERVICES	MAINT-A	\$405.85
ANALYTICAL SERVICES INC	LAB-W	\$1,325.00
AVFUEL CORPORATION	Equip Rental-A	\$20.00
BAGBY'S AUTOMOTIVE	VEH REPAIR-ST	\$269.49
BANK IOWA	DEPOSIT BOX-CH	\$15.00
BEATTY, DREW	BASKETBALL-PR	\$312.00
BODENSTEINER IMPLEMENT 01	SUPPLIES-PR	\$1,252.86
BOLTON & MENK, INC.	Engineering-A	\$5,030.00
BUCHANAN COUNTY AUDITOR	ELECTION-CH	\$2,417.76
BUCHANAN COUNTY HISTORICA	COMM RESTOR-CH	\$10,000.00
BUCHANAN COUNTY RECORDER	EASEMENT-PR	\$22.00
CARD SERVICES-LIBRARY	Misc Exp-L	\$650.89
CITY LAUNDERING CO INC	Bldg Maint-ST	\$814.59
COLONIAL LIFE & ACCIDENT	COLONIALPRETAX	\$549.87
CRAWFORD ENGINEERING & SU	Engineering-CH	\$30,774.55
CREATIVE PRODUCT SOURCE	SUPPLIES-PD	\$42.00
CULLIGAN TOTAL WATER MONT	Commercial Salt-A	\$27.75
CURTIS ARCHITECTURE	SERVICES-CH	\$84,040.00
CY & CHARLEY'S FIRESTONE	Services-PD,ST,W	\$1,140.95
DELTA DENTAL OF IOWA	DENTAL BENEFIT	\$3,473.06
DON'S TRUCK SALES INC	Veh Maint-ST	\$964.27
DOUBLE A ARMORY	Supplies-PD	\$138.43
DUNLAP MOTORS INC	Veh Maint-PD	\$395.01
EAST-CENTRAL IOWA R.E.C.	Utility-A,PR,ST,W	\$2,585.32
EISLEY, DYLAN	BASKETBALL-PR	\$12.00
ELECTRIC PUMP INC	EQUIP REPAIR-W	\$1,069.00
ESCHEN'S CLOTHING	UNIFORM-W	\$666.35

FAHRNER ASPHALT SEALERS	SERVICES-A	\$84,376.76
FIRE PROTECTION PUBLICATS	Educational Mat-PD	\$886.05
FIRE SERVICE TRAINING BUR	Training-FD	\$50.00
FUTURE LINE LLC	VEH REPAIRS-ST	\$3,403.23
GALLS INC	UNIFORM-PD	\$364.99
GPM	EQUIP REPAIR-W	\$1,595.93
GRAINGER INC	Supplies-W	\$459.91
GROUP SERVICES INC	\$afe-T Fund-All	\$3,130.52
HALI-BRITE INC	SUPPLIES-A	\$304.28
HANNA, DEB	REIMBURSE-CH	\$23.24
HARDWARE HANK	EQUIPMENT-ST	\$56.89
HAUBER, ANDY	BASKETBALL-PR	\$ 90.00
HEIMAN FIRE EQUIPMENT INC	SUPPLIES-F	\$363.67
HILL, DREW	BASKETBALL-PR	\$72.00
HILL, JACKSON	BASKETBALL-PR	\$ 96.00
HI-VIZ SAFETY	UNIFORM-ST	\$90.00
HOYLE PHOTOGRAPHY	Pictures-PR	\$481.50
HUPP ELECTRIC MOTORS INC	EQUIP REPAIR-W	\$642.00
IA ALCOHOLIC BEVERAGES DI	Fee Renewal-PR	\$425.00
IA DEPT OF REVENUE	WET Tax-W	\$48.60
IA DIVISION OF LABOR	BOILER INSP-CH	\$80.00
IA POLICE CHIEFS ASSOC.	DUES-PD	\$125.00
IA PRISON INDUSTRIES	NAME PLATES-CH	\$30.91
IA STATE UNIVERSITY	Training-ST	\$ 540.00
INDEPENDENCE LIGHT & POWE	Utilities-All	\$30,135.51
INDEPENDENCE PLUMBING HEA	SERVICES-PR	\$853.87
INDEPENDENCE ROTARY CLUB	MTGS-CH	\$131.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$45,679.21
IPERS	IPERS-PROTECTIV	\$44,169.74
JOHN DEERE FINANCIAL	Supplies-PR,W,ST,A,B	\$1,158.39
KIECK'S CAREER APPAREL	UNIFORM-PD	\$18.00
LAMPE, SUSI	MILEAGE-CH	\$ 40.32
LEGACY FIRE APPARATUS	REPAIRS-FD	\$536.78
LEVI ARCHITECTURE	SERVICES-CH	\$1,000.00
LL PELLING COMPANY	REPAIRS-W	\$715.76
LYNCH DALLAS, PC	Legal Exp-CH	\$935.00
M&T BANK- 305533	ICMA-RC \$	\$3,331.30
MCDONALD, CONNIE	UNIFORM-PD	\$22.50
METERING & TECHNOLOGY SOL	Supplies-W	\$2,262.05
MICROSOFT CORPORATION	OFFICE 365-ALL	\$6,600.00
MIDAMERICAN ENERGY COMPAN	Utility-W	\$11,534.50
MIDWEST BREATHING AIR L.L	REPAIR-FD	\$181.40
MOBOTREX	REPAIR-CH	\$1,384.71
MR. NICK'S ENTERTAINMENT	PROGRAMMING-L	\$150.00
MUNICIPAL EMERGENCY SERV	WELLNESS-FD	\$575.00
NAPA AUTO PARTS	Supplies-W,PR,ST	\$997.18
NEJDL, MICHELLE	MTGS/CONF-CH	\$100.00
OFFICE TOWNE INC	Supplies-PR	\$2,562.92
P & N CORPORATION	Fuel Profits-A	\$247.21
PAYROLL CHECKS	PAYROLL CHECKS	\$145,364.19
PEPSI-COLA GEN. BOT. IN	Concession-PR	\$539.70
PIPESTONE VETERINARY CLIN	POL CANINE-PD	\$778.24
PRECISION PLUMBING, HEATI	REPAIR-ST	\$981.50
PRINT EXPRESS	POSTAGE-L	\$420.98
PURCHASE POWER	Postage-B,CH,PR,W	\$270.99
R & E REAL ESTATE, LLC	Rent-PD	\$2,700.00

R & R CAFE	MEETING-CH	\$154.75
RACOM CORPORATION	Equip Maint-PD	\$10,609.97
RADIO COMMUNICATIONS CO I	VEH OPR-ST	\$1,715.05
REED, NOLAN	BASKETBALL-PR	\$36.00
ROBINSON, TRENT	BB/SB CLINIC-PR	\$1,698.00
RYAN EXTERMINATING INC	Pest Control-PR	\$99.00
RYDELL AUTO GROUP	Veh Maint-PD	\$1,385.68
S & K COLLECTIBLES	Shipping-W	\$133.80
SHIVE HATTERY	Water Tower Insp-W	\$4,143.90
SIDLES, JAKE	BASKETBALL-PR	\$48.00
SIGNS & MORE	NAMEPLATES-CH	\$217.50
STOREY KENWORTHY - MATT P	Supplies-CH	\$340.79
STRAND ASSOCIATES	SERVICES-W	\$4,150.00
SUPERB CLEANING SERVICES	Bldg Maint-PR	\$542.50
SUPERIOR CLEANING SERVICE	Bldg Maint-PR	\$3,392.17
TASC	FLEX MEDICAL	\$2,536.52
TERRY-DURIN CO	LIGHTS-ST	\$4,392.00
TESTAMERICA LABORATORIES	Lab Analysis-W	\$2,563.04
TITAN MACHINERY	Veh Maint-ST	\$1,982.88
TREASURER-STATE OF IOWA	STATE TAXES	\$11,459.00
TSCHIGGFRIE EXCAVATING IN	Services-W	\$12,517.76
UMB BANK NA	Bond Fees-CH	\$1,050.00
UNUM	LTD-All	\$1,019.68
US CELLULAR	Phone-B,ST,PD	\$797.77
USA BLUE BOOK	Supplies-W	\$480.12
USPCA REGION 21	MEMBERSHIP-PD	\$ 50.00
UTILITY EQUIPMENT COMPANY	SUPPLIES-W	\$390.77
VERIZON WIRELESS	Utility-CH,F,PR	\$169.72
VISION SERVICE PLAN	VISION PRETAX	\$318.26
VISU-SEWER INC	SERVICES-W	\$54,853.00
WALMART COMMUNITY	Supplies-PD,PR,W,CH,B	\$387.10
WASTE MANAGEMENT	Garbage-ALL	\$42,379.44
WELLMARK BCBS	HEALTH BENEFIT	\$50,215.59
WINTHROP NEWS, THE	Publicat-CH	\$775.21
WITMER PUBLIC SAFETY	Supplies-FD	\$313.99
ZARNOTH BRUSH WORKS INC	VEH REPAIRS-ST	\$964.00

**CLAIMS TOTAL \$772,584.00;** General \$290,586.58; Library \$29,453.66; Streets Dept-Road Use \$56,451.25; Employee Benefits \$3,624.91; Economic Development \$94,430.22; Debt Service \$1,050.00; Cap Proj-Street Improve \$15,076.65; Cap Proj-Visioning Proj \$13,320.00; Cap Proj-Airport \$89,406.76; Cap Outlay Savings/LOST \$11,952.47; Cap Proj Highway 150 \$6,791.90; Water \$32,729.39; Sewer Utility \$121,406.47; Storm Water \$3,423.22; Self Insurance \$2,630.32; Self Insurance-Enterprise \$250.20.

**REVENUES MONTH TO-DATE TOTAL \$270,806.56;** General \$20,941.09; Library \$283.55; Employee Benefits \$903.24; Cap Proj-Airport \$171,762.30; Water \$27,281.29; Sewer Utility \$44,810.68; Storm Water \$4,464.41; Self Insurance \$312.00; Self Insurance-Enterprise \$48.00.

The December 2021 bank reconciliation, December 2021 transfers, and the revenues and expenses by department to date were available for council review and discussion.

## HEARINGS & ORDINANCES

Council Member Kurtz with a motion to set January 24, 2022, at 5:00 p.m., as a public hearing for an amendment to Chapter 55 Animal Protection and Control, second by Council Member Callahan. Ayes: All. Absent: O'Loughlin.

Council Member Callahan with a motion to set January 24, 2022, at 5:00 p.m., as a public hearing for an amendment to Code Section 1.15 Fines and Fee Schedule, second by Council Member Kurtz. Ayes: All. Absent: O'Loughlin.

## RESOLUTIONS

Council Member Kurtz with a motion to approve a resolution setting a date of January 24, 2022, at 5:00 p.m. for a public hearing on designation of Urban Renewal Area and on Urban Renewal Plan and Project, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Kurtz, Jensen, and Callahan. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-01 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution accepting work covering the 2021 Pavement Rehabilitation Project, second by Council Member Huston. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Jensen, Callahan, and Huston. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-02 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution adopting final assessment schedule for the 2021 Pavement Rehabilitation Project and Amending, Confirming, and Levying the Assessments, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Kurtz, Jensen, Callahan, Huston, and Hanna. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-03 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution designating the 2022 City Depositories, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, and Kurtz. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-04 in the Official Book of Resolutions.**

Council Member Hanna with a motion to approve a resolution designating the Bulletin Journal and The News as the official paper(s) of the City, second by Council Member Kurtz. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Kurtz, and Jensen. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-05 in the Official Book of Resolutions.**

Council Member Callahan with a motion to approve a resolution setting the annual mileage designation, second by Council Member Huston. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Kurtz, Jensen, and Callahan. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-06 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution that re-appoints G. Stelter to the Independence Light & Power board, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Jensen, Callahan, and Huston. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-07 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution that re-appoints L. Fricke to the Independence Light & Power Board, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Kurtz, Jensen, Callahan, Huston, and Hanna. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-08 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution that re-appoints D. Callahan to the Airport Board, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, and Kurtz. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-09 in the Official Book of Resolutions.**

Council Member Callahan with a motion to approve a resolution that re-appoints J. Payne to the Airport Board, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Kurtz, and Jensen. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-10 in the Official Book of Resolutions.**

Council Member Callahan with a motion to approve a resolution that appoints J. Rottinghaus to the Airport Board, second by Council Member Jensen. Council Member Hanna stated she felt that years of experience and knowledge were being lost as Karen Connell was not re-appointed. Council Member Kurtz stated he felt the Jeff would be a

good addition to the board bringing his knowledge and experience with crop dusting. The roll being called the following Council Members voted: Ayes: Huston, Kurtz, Jensen, and Callahan. Nays: Hanna. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-11 in the Official Book of Resolutions.**

Council Member Hanna with a motion to approve a resolution that re-appoints J. Leaven to the Planning & Zoning Commission, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Jensen, Callahan, and Huston. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-12 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution that re-appoints B. Bleichner to the Planning & Zoning Commission, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Kurtz, Jensen, Callahan, Huston, and Hanna. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-13 in the Official Book of Resolutions.**

Council Member Callahan with a motion to approve a resolution that re-appoints B. Lake to the Planning & Zoning Commission, second by Council Member Kurtz. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, and Kurtz. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-14 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution that re-appoints S. Berns to the Planning & Zoning Commission, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Kurtz, and Jensen. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-15 in the Official Book of Resolutions.**

Council Member Hanna with a motion to approve a resolution that re-appoints M. Mayner to the Planning & Zoning Commission, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Kurtz, Jensen, and Callahan. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-16 in the Official Book of Resolutions.**

Council Member Callahan with a motion to approve a resolution that re-appoints L. Davis to the Board of Adjustment, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Jensen, Callahan, and Huston. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-17 in the Official Book of Resolutions.**

Council Member Kurtz with a motion to approve a resolution that re-appoints C. Hand to the Board of Adjustment, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Kurtz, Jensen, Callahan, Huston, and Hanna. Absent: O'Loughlin.

**Resolution adopted and upon approval by Mayor assigned No. 2022-18 in the Official Book of Resolutions.**

**OTHER BUSINESS**

Council Member Kurtz with a motion to approve contract for legal services with Lynch Dallas, second by Council Member Jensen. Council Member Hanna suggested that the City look around at other firms. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, and Kurtz. Nays: Hanna. Absent: O'Loughlin.

Council Member Kurtz with a motion to approve adding attached language to the existing Airport Rules & Regulations, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, and Kurtz. Absent: O'Loughlin.

Council Member Jensen with a motion to approve the 2022 Agreement for Billing Services and Water Meter Reading with Independence Light & Power, second by Council Member Callahan. Discussion was held on why the rates would be increasing and the causes of the increases. City Manager Roder shared he would ask Kevin Sidles to come to the January 24, 2022, Council Meeting to further discuss the item. Council Member Kurtz with a motion to table the 2022 Agreement for Billing Services and Water Meter Reading with Independence Light and Power, second by Council Member Huston. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Kurtz, Jensen, and Callahan. Absent: O'Loughlin.

Council Member Hanna with a motion to approve the agreement for animal services with Cedar Bend Humane Society for a period of three years starting February 1, 2022, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Hanna, Kurtz, Jensen, Callahan, and Huston. Absent: O'Loughlin.

Council Member Kurtz with a motion to approve Highway 150 Reconstruction pay request #9 that results in a refund of \$119,43.50, second by Council Member Hanna. The roll being called the following Council Members voted: Ayes: Kurtz, Jensen, Callahan, Huston, and Hanna. Absent: O'Loughlin.

Council Member Kurtz with a motion to approve Change Order #6 for the Taxiway/Apron for an increase of \$1,976.28, second by Council Member Callahan. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, and Kurtz. Absent: O'Loughlin.

Brian Crawford, with Crawford Engineering, had no updates on projects within the City of Independence at the time of the meeting.

Council Member Kurtz with a motion to table the OSHA Vaccination Mandate Policy effective January 10, 2022, second by Council Member Jensen. Discussion was held on the continual changes of this policy and what is required. The roll being called the following Council Members voted: Ayes: Callahan, Huston, Hanna, Kurtz, and Jensen. Absent: O'Loughlin.

## REPORTS

The following comments were heard from Council and Staff: Kurtz- Thanked the outgoing Council Members and Mayor for their service. He encouraged others to run for office. Police- Received seven new defibrillators to go in the squads and will be giving the old ones to Parks and Rec. Will be looking at other ways to get a new squad vehicle as it is anticipated to take several months to receive the one on order. City Manager- There is a zoning issue outside of City Limits that will require Planning and Zoning to have a special meeting prior to their regular meeting in February. City Clerk Lampe has been doing a good job with providing draft budget numbers. Next Monday at 5 pm will be a budget meeting to go over departments' operating budgets. Mayor- Thanked everyone that volunteered to serve on a Board or Commission. The Independence Chamber is organizing a committee to help celebrate the City's 175<sup>th</sup> anniversary. Asked Council Members if they had turned in their City Manager evaluations. Asked Council Members Kurtz and Huston to work on summarizing the results to be presented at the January 24, 2022, council meeting. Reminded citizens that there will be a special election on February 8, 2022, to finish the At-Large 1 term of two years. Nomination papers are due to the County Auditor by January 14, 2022. She will then see if absentee voting would be possible.

## ADJOURNMENT

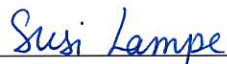
Motion by Council Member Callahan, second by Council Member Kurtz to adjourn. Ayes: All. Absent: O'Loughlin.

Whereupon Mayor Hill declared the meeting adjourned at 6:16 p.m.



Robert Hill, Mayor of the City of Independence, Iowa

ATTEST:



Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa